

GCP Certificate Candidate Responsibilities 2019-2020

Students who have been accepted to the GCP Certificate Program are responsible for the following:

- Mandatory attendance at each monthly GCP and all advisory meetings
- Participation in at least one Global Citizenship Club activity per month
- Mandatory attendance at the Global Symposium in May
- Regular communication with GCP advisors, executive board, and other GCP students
- Enroll in Google Classroom (join code: H5H4W2S)
- Fulfill GCP Portfolio requirements
- Earn a B- or higher as a final grade (final average at the end of the course) in all global courses

GCP Certificate Program Attendance Policy:

Meeting Attendance: Attendance at all GCP monthly meetings and advisory meetings is mandatory. If there is an exceptional reason why you must miss a meeting without prior notice (health or emergency), you must provide your advisor with documentation (i.e. note from parent/doctor) within 24 hours of the missed meeting. If the reason for your absence does not fall in these categories, (i.e. college visit/scheduled appointment/field trip) your absence must be cleared by your advisor in advance.

Monthly Participation: In addition to meetings, students in the Certificate Program are required to participate in at least one GCP sponsored event per month. Participation means that you are required to be present for the entire event. You are encouraged to participate in more than the minimum. GCP will offer and/or publicize many events per month in order to help you fulfill this requirement. Any events that appear on the GCP monthly calendar will count towards this requirement. If there is a globally-themed activity, event, or service project you know of that you feel will fulfill the monthly requirement and does not appear on the calendar, it might count towards your monthly requirement. Ask your small group advisor to approve the event BEFORE you attend/participate in it; then, fill out the Outside GCP Event Form. You must submit this form to your advisor the next school day after the event.

Dismissal Policy: **A student will be dismissed from the Certificate Program after THREE violations of the stated attendance requirements.** Upon the third infraction you will no longer be a member of the Certificate Program although you will be allowed to participate in the Global Citizenship Club. An infraction will consist of not attending a monthly club-wide or an advisory meeting or not fulfilling your monthly event participation requirement.

Note: If a student and his or her family is experiencing unique circumstances at some point during the school year that create a difficulty in fulfilling these requirements, the student should communicate with his or her advisor.

Read and sign this sheet and return to your GCP advisor.

I am aware of the requirements and attendance policy for Hingham High School's Global Citizenship Certificate Program. I am aware that if I do not fulfill my responsibilities, I may be dismissed from the GCP Certificate Program.

Student Name (print): _____ Student Signature: _____

Parent/Guardian Name (print): _____ Parent/Guardian Signature: _____